UNIVERSITI TEKNOLOGI MALAYSIA
WORK SCHEDULE FOR COURSE REGISTRATION, APPLICATION FOR AWARD OF DEGREE AND EXAMINATION FOR TAUGHT COURSE AND TAUGHT COURSE & RESEARCH STUDENTS (MIXED MODE) FOR 2019/2020 ACADEMIC SESSION

SEMESTER II (29 WEEKS)
9 FEBRUARI 2020 – 27 AUGUST 2020 (UTM JB) | 10 FEBRUARI 2020 – 28 AUGUST 2020 (UTM KL)

NO.	PROGRAMME	DURATION	WEEK	CAMPUS		REMARKS
				JOHOR BAHRU	KUALA LUMPUR	
1.	Registration of Courses for Semester II, 2019/2020 Session *(ONLINE)*	2 weeks	Week 1 – 2	5 – 21 Feb 2020		**https://my.utm.my** **Thaipusam** 8 Feb 2020
2.	Semester II, 2019/2020 Session Lectures (Part 1)	7 weeks	Week 1 – 7	9 Feb – 26 Mar 2020	10 Feb – 27 Mar 2020	**Birthday of The Sultan Johor (JB Only)** 23 Mac 2020
3.	Application for Reduction and Exemption Tuition Fees	8 weeks	Week 1 – 8	9 Feb – 2 April 2020	10 Feb – 3 April 2020	
4.	Deadline for Registration of Courses *(ONLINE)*	1 week	Week 2	21 Feb 2020 5.00 pm		**https://my.utm.my**
5.	Late Registration of Courses (WITH PENALTY)	1 week	Week 3	23 – 27 Feb 2020	24 – 28 Feb 2020	A penalty of **RM100.00** for each course will be imposed for late registration/ amendments
6.	Deadline for Late Registration of Courses (WITH PENALTY)	-	Week 3	27 Feb 2020 3.30 pm	28 Feb 2020 5.00 pm	
7.	Amendments of Course Registration *(ONLINE)*	1 week	Week 4	1 – 5 Mar 2020		**https://my.utm.my**
8.	Deadline of Amendments of Course Registration *(ONLINE)*	-	Week 4	5 Mar 2020 5.00 pm		**https://my.utm.my**
9.	Amendments of Courses Registration (WITH PENALTY)	1 week	Week 5	8 – 12 Mar 2020	9 – 13 Mar 2020	A penalty of **RM100.00** for each course will be imposed for late registration/ amendments
10.	Deadline for Amendments of Courses Registration (WITH PENALTY)	-	Week 5	12 Mar 2020 3.30 pm	13 Mar 2020 5.00 pm	
11.	Course Withdrawal (TD)	4 weeks	Week 6 – 9	15 Mar – 9 Apr 2020	16 Mar – 10 Apr 2020	
12.	Faculty Check and Remind Students Who Did Not Register Any Courses	5 weeks	Week 6 – 10	15 Mar – 16 Apr 2020	16 Mar – 17 Apr 2020	
13.	Application for Deferment or Withdrawal From Programme	9 weeks	Week 7 – 14	22 Mar – 14 May 2020	23 Mar – 15 May 2020	
14.	Deadline for Application of Reduction and Exemption Tuition Fees Deadline	-	Week 8	2 Apr 2020 3.30 pm	3 Apr 2020 5.00 pm	Applications will not be accepted after this date

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NO.	PROGRAMME	DURATION	WEEK	CAMPUS		REMARKS
				JOHOR BAHRU	**KUALA LUMPUR**	
15.	Mid Semester Break, Semester II, 2019/2020 Session	1 weeks	Week 8	29 Mar – 2 Apr 2020	30 Mar – 4 Apr 2020	
16.	Continuation of Semester II, 2019/2020 Session Lectures (Part 2)	7 weeks	Week 8 – 14	5 Apr – 21 May 2020	6 Apr – 22 May 2020	**Ramadan Begins** 24 Apr 2020 (Johor) **Labour Day** 1 May 2020 **(KL Only)** 3 May 2020 **(JB Only)** **Wesak Day** 7 May 2020 **Nuzul Al Quran (KL Only)** 10 & 11 May 2020
17.	Deadline for Course Withdrawal (TD)	-	Week 9	16 Apr 2020 3.30 pm	17 Apr 2020 5.00 pm	Applications for course withdrawal will not be accepted after this date A penalty of **RM100.00** for each course will be imposed for TD.
18.	Deadline for Application for Deferment or Withdrawal From Programme	-	Week 14	14 May 2020 3.30 pm	15 May 2020 5.00 pm	
19.	AMD Issues Termination Letter For Students Who Did Not Register Any Courses	1 week	Week 15	24 - 28 May 2020		**Eid Al- Fitri** 24 & 25 May 2020 (JB Only) 25 & 26 May 2020 (KL Only)
20.	Revision Week	9 Days	Week 15 - 16	24 May – 2 Jun 2020	25 May – 2 Jun 2020	

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				SEMESTER II (29 WEEKS) 9 FEBRUARI 2020 – 27 AUGUST 2020 (UTM JB) | 10 FEBRUARI 2020 – 28 AUGUST 2020 (UTM KL)		
NO.	**PROGRAMME**	**DURATION**	**WEEK**	**CAMPUS**		**REMARKS**
				JOHOR BAHRU	**KUALA LUMPUR**	
21.	Final Examination for Semester II, 2019/2020 Session	3 weeks	Week 16 - 18	3 – 18 Jun 2020	3 - 19 Jun 2020	
22.	Final Break Semester II, 2019/2020 Session	10 weeks	Week 19 – 28	21 Jun – 27 Aug 2020	22 Jun – 28 Aug 2020	**Eid Al- Adha** 31 July 2020 (KL Only) 2 Aug 2020 (JB Only) **Awal Muharam** 20 Aug 2020 **National Day** 31 Aug 2020
23.	Final date for submission of dissertation	-	-	27 Aug 2020		
24.	Registration of Courses for Semester I, 2020/2021 Session *(ONLINE)*	2 Weeks	Week 1 – 2	2 – 17 Sep 2020		**https://my.utm.my**

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NO.	PROGRAMME	DURATION	WEEK	CAMPUS		REMARKS
				JOHOR BAHRU	KUALA LUMPUR	
	SHORT SEMESTER (10 WEEKS) **21 JUNE 2020 – 27 AUGUST 2020 (UTM JB) | 22 JUNE 2020 – 28 AUGUST 2020 (UTM KL)**					
1.	Registration of Courses for Short Semesters, 2019/2020 Session **(ONLINE)**	2 days	-	28 – 30 Jun 2020		**https://my.utm.my**
2.	Deadline for Registration of Courses **(ONLINE)**	-	-	30 Jun 2020 5.00 pm		**https://my.utm.my**
3.	Lectures for Short Semester, 2019/2020 Session	8 Weeks	Week 1 – 8	28 Jun – 20 Aug 2020	28 Jun – 21 Aug 2020	
4.	Late Registration of Courses Begins **(WITH PENALTY)**	1 Week	Week 1	1 – 2 Jul 2020	2 – 3 Jul 2020	A penalty of **RM100.00** for each course will be imposed for late registration/ amendments
5.	Deadline for Late Registration of Courses **(WITH PENALTY)**	-	Week 1	2 Jul 2020 3.30 pm	3 Jul 2020 5.00 pm	
6.	Amendments of Course Registration **(ONLINE)**	1 Week	Week 2	5 - 9 Jul 2020	6 - 10 Jul 2020	**https://my.utm.my**
7.	Deadline for Amendments Of Course Registration **(ONLINE)**	-	Week 2	10 Jul 2020 5.00 pm		**https://my.utm.my**
8.	Course Withdrawal (TD)	2 Weeks	Week 3 – 4	12 – 23 Jul 2020	13 – 24 Jul 2020	**Eid Al- Adha** 31 July 2020 (KL Only) 2 Aug 2020 (JB Only)
9.	Deadline of Course Withdrawal (TD)	-	Week 4	23 Jul 2020 3.30 pm	24 Jul 2020 5.00 pm	Applications for course withdrawal will not be accepted after this date A penalty of **RM100.00** for each course will be imposed for TD.

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NO.	PROGRAMME	DURATION	WEEK	CAMPUS		REMARKS
				JOHOR BAHRU	**KUALA LUMPUR**	
	SHORT SEMESTER (10 WEEKS) **21 JUNE 2020 – 27 AUGUST 2020 (UTM JB) | 22 JUNE 2020 – 28 AUGUST 2020 (UTM KL)**					
10.	Final Break for Short Semester, 2019/2020 Session	1 Week	-	23 – 27 Aug 2020	24 – 28 Aug 2020	**Awal Muharam** 20 Aug 2020
11.	Registration of Courses for Semester I, 2020/2021 Session *(ONLINE)*	2 Weeks	Week 1 – 2	2 – 17 Sep 2020		**https://my.utm.my**
12.	Semester I, 2020/2021 Session			6 Sep 2020 – 29 Jan 2021		

* Subject to change

Prepared by :
Academic Management Division (AMD),
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Date : 6 Jan 2020