

How to Apply

 <http://razakschool.utm.my/executive-diploma/>

PROGRAMME	FEE
Executive Diploma in Facility Management	RM 14,500
Executive Diploma in Engineering Business Management	RM 15,000
Executive Diploma in Occupational Safety and Health	RM 15,000
Executive Diploma in Retail Business Management	RM 15,000
Executive Diploma in Manufacturing Technology	
Executive Diploma in Manufacturing Systems	RM 16,000

Further Information

Should you have further questions on this programme,
do not hesitate to contact us at:

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Executive Diploma UTM Razak School

** Intakes in January, May and September*



UTM
UNIVERSITI TEKNOLOGI MALAYSIA

UTM Razak School of
Engineering and
Advanced Technology



EXECUTIVE DIPLOMA IN FACILITY MANAGEMENT



Introduction

This program provides students with a combination of formal and practical knowledge related to facility and asset management for more efficient management. Graduates of this programme will become competent officers and have specific expertise in the areas of facilities and asset management. This would help to improve the quality of maintenance work, improve the lifecycle of the property asset and facilities.

Benefits

Upon completion of this program, students are able to:

- identify and solve operational problems with basic knowledge in facilities management.
- communicate effectively and demonstrate leadership skills to lead a multi- disciplinary team.
- be accountable to the society and the environment by practising good ethics and social conducts.
- enhance supervisory and managerial capabilities through life-long educational development and awareness on current facilities and asset management issues.

Entry Requirement

Passed Sijil Pelajaran Malaysia (SPM) or its equivalent with 3 credits and have working experience of at least three (3) years in the relevant field.

Duration Of Programme

The duration of the program is 7 Semesters, which is equivalent to 2 years and 3 months.

University Compulsary Courses

	CREDIT
Leadership and Team Management	3
Essential Business Communication	3
Creative Thinking and Problem Solving	3
Entrepreneurship and Supervisory Roles	3
Ethics, Globalization and Cross-Cultural Issues	3

Core Courses

Introduction of Facility Management	3
Essentials of Finance for Facility Management	3
Business Mathematics	3
Occupational Safety and Health	3
Maintenance Management	3
Management Information Systems	3
Business and Marketing Strategy	3
Maintenance Technology	3
Diploma Project I: Proposal	2
Diploma Project II: Report	4

Elective Courses (Choose 5)

Human Resource and Performance Measurement	3
Environmental and Sustainability Management	3
Project Management	3
Legal Issues In Property Management	3
Asset and Property Management	3
Process and Quality Improvement	3
Hazard Identification & Risk Management	3
Construction Technology & Safety	3
Any Executive Diploma Course approved by Programme Coordinator	3