VIRTUAL PRESENTATION
ARUS 2021

<u>GUIDELINES FOR PREPARING YOUR VIDEO</u>

Duration: 15 minutes
File size: 100MB max
Video file format: mp4
Dimensions: Minimum height 480 pixels, aspect ratio: 16:9
Resolution: 720p or 1080p high definition

The first slide of the video presentation must contain:
a) the title of the paper
b) authors' name and affiliation
d) session number

Presenter can present in front of a camera OR voice over slides OR a combination of any other creative methods for presentation.
a) All presentation must be in English.
b) Audio commentary and all information on the slides must be clearly presented.
c) No background music is allowed.

Showing a speaker view is recommended but not compulsory. If you choose to do so, please make sure the speaker window does not cover slides.

There are several video conferencing tools that allow speaker view to be recorded along with slides presentation. Here are some examples:
a) WebEx: Video Conferencing – Record a Cisco Webex Meeting
b) Skype: Skype for Business: Recording a Meeting | Information Technology Services | Bemidji State University
c) Google Meet: Record a video meeting – Meet Help
d) Zoom: Local Recording – Zoom Help Center
e) Gotomeeting: How to Record a GoToMeeting Session | Techwalla and How to Convert and Open the GoToMeeting Recordings
f) Microsoft Teams: Record a meeting in Teams – Office Support

For virtual presentation, you are required to submit :
a) a video in mp4 format or a downloadable video link
b) presentation slides in Microsoft PowerPoint format

to **arus.conference@gmail.com** with the
"**Subject: ARUS2021 Virtual Presentation – Paper ID**" by 15th June 2021.

All virtual video presentations will appear in our website
at https://razak.utm.my/arus2021/ on 22nd June 2021 for two weeks only.

TIPS: You can find some useful tips in the following links.
i) For Giving Effective Virtual Presentations https://www.gsb.stanford.edu/insights/10-tips-giving-effective-virtual-presentations (written by Matt Abrahams)
ii) How to create voice-over narration for your PowerPoint
Presentation https://www.youtube.com/watch?v=3uk4CU7uobM (By Dawn Dubriel)

As a reminder, videos that are not received by the deadline will be considered no-shows and will not be considered in Best Paper / Best Presenter awards.